COLLEGE *of* NURSING

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DNP PREPARATORY COURSE-WAIVER PORTFOLIO PACKET

EFFECTIVE MARCH 2019

Welcome to the Doctor of Nursing Practice (DNP) Preparatory (Prep) Course-Waiver Portfolio instructional packet. This was designed for you, an active working professional with real-life experience and education that is applicable for meeting course outcomes and the American Association of Colleges of Nursing (AACN) Master's Essentials. In this prep course waiver, by successfully completing each module, you have an opportunity to earn a course waiver for education and professional experiences you have already acquired to allow you to move seamlessly into the Chamberlain University College of Nursing DNP degree program.

A trained faculty evaluator will evaluate your completed portfolio. Within each portfolio you have the opportunity to demonstrate your proficiency of established competencies that align with the course-specific outcomes and the AACN Master's Essentials. Each competency must be fully met, through narrative explanation and sources of evidence, for each course outcome in order to receive a course waiver.

There are five DNP prep portfolios for which course waivers can be earned. If your prior education and experience does not fully meet the proficiency requirements, you will need to enroll in the five required DNP prep course(s) (MSN core courses) and earn the credit before admission into the DNP degree program. You may complete the DNP prep course requirements through any combination of transfer credit (maximum of six semester hours), course waivers via a Chamberlain portfolio or successful course completion at Chamberlain.

It is important that you take time to thoroughly read the following portfolio specific area. **You will have only one opportunity, per course, to complete the portfolio.**

In the DNP prep portfolio, you will be responsible for providing a general narrative that addresses selected questions/topics. Also in the portfolio, you will be required to provide sources of evidence* to support proficiency in each identified competency and a brief statement on **how the source of evidence meets each required competency.**** The course specific general narratives and competencies were developed to meet the course outcomes. Each course outcome is aligned with the AACN Master's Essential. By successfully completing all required activities for the portfolio, you will demonstrate a proficiency of the course outcomes and AACN Master's Essentials.

* Sources of evidence include but are not limited to letters of endorsement, curriculum vitae or resume, continuing education credit, published manuscripts, podium and/or poster presentations, awards and formal recognition, professional organization membership and advisory board participation.

** The same source of evidence may be relevant, as support of proficiency, for more than one competency.

PORTFOLIO SUBMISSION PROCESS

If you are a **prospective** student interested in submitting a DNP prep course-waiver portfolio, contact an admissions advisor for next steps.

If you are a **current** student interested in submitting a DNP prep course-waiver portfolio, contact your student services advisor for next steps.

Once you have been approved for completing the portfolio, you may access the portfolio with a link from the registrar's office. Before you begin work on the portfolio, review the video located on the home page to support navigation and successful completion. When you have completed all of the competencies in the portfolio, you will see a congratulations page. We recommend that you review the submission to ensure all items are included. When you are satisfied, click the **Submit My Portfolio** link. This will generate an email to notify an evaluator that you have officially submitted your portfolio for evaluation. The evaluator will then review your portfolio. A representative will contact you to share the outcome.

Contact Information

Post-Licensure Degree Programs:
Office of Admission: Toll-Free: **888.556.8226** | Fax: **866.603.8669**
Academic & Student Advisors: **888.556.8226** or **my.chamberlain.edu**

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-500: FOUNDATIONAL CONCEPTS & APPLICATIONS

To earn a waiver for this course you will be responsible for providing a general narrative that addresses selected questions/topics. You will also be required to provide sources of evidence to support your proficiency in each competency with a brief statement on how the evidence meets each required competency.

STEP 1: REVIEW COURSE DESCRIPTION & OUTCOMES

NR-500: Foundational Concepts & Application

This nursing course introduces the graduate student to the conceptual foundations and skills essential for the master's-prepared nurse. A framework for professional nursing practice, the scholarly communication of ideas, the use of critical inquiry and information dissemination, and the professional development of the master's-prepared nurse will be explored.

Course Outcomes

1. Examine roles and competencies of master's-prepared nurses essential to performing as leaders and advocates of holistic, safe and quality care. (PO 1-5) (AACN II, VI, VII, IX)

2. Apply concepts of person-centered care to nursing practice situations. (PO 1, 2, 5) (AACN I, III)

3. Analyze essential skills needed to lead within the context of complex systems. (PO 3, 4) (AACN I, II, V)

4. Explore the process of scholarship engagement to improve health and healthcare outcomes in various settings. (PO 4, 5) (AACN I, III, IV, IX)

STEP 2: COMPLETE THE GENERAL NARRATIVE

Review the general narrative section of these instructions. In a written format, address each element presented. Include professional examples that support your discussion and description of the elements presented. To successfully meet this requirement, your written work should be 400-500 words in length. You will also need to use scholarly sources* to support information that you present.

General Narrative

Discuss personal and professional values that guide nursing practice and the importance of self-awareness and cultural humility. Describe personal attributes that contribute to a healthful work environment including strategies used to address incivility in the workplace or promote a culture of civility. (CO 1, 2, 3)

Develop your written response in a WORD document and save to a flash drive. When you have approved access to the portfolio, upload your written responses to the submission area. Instructions will be provided on how to upload your document.

*Scholarly sources come from a professional, peer-reviewed publication (e.g., a journal or a government report such as from the FDA or CDC); contain references for sources cited so you can find the original source of information; are written by a professional or scholar in the field and indicates credentials of the author(s); and are no more than five years old, unless a seminal piece of work. Most nursing, medical, science and social science journals meet these criteria. If an article seems too simplistic or is a brief summary, look for other references. Newspaper articles and layperson literature (e.g., *Reader's Digest, Healthy Life Magazine, Food and Fitness*) and information from Wikipedia and most .com or .net sites are not considered scholarly.

STEP 3: DEMONSTRATE COMPETENCY

Each course outcome will have one to three different competencies for which you will need to demonstrate proficiency. You will be required to provide sources of evidence to support the proficiency in each identified competency with a brief statement on **how the source of evidence meets each required competency. You will need to provide, at minimum, one source of evidence per each required competency.** You may find that one source of evidence does not fully support competency in the proficiency. In this case, you are encouraged to use multiple sources of evidence.

To prepare for the completion of the portfolio, carefully read each course outcome and required competency. Identify which sources of evidence you will use to support the proficiency. Gather your evidence and save to a flash drive (sources may be saved as a PDF or WORD document). Write a brief narrative (150-200 words) on **how each selected source of evidence meets the required competency.** When you have been approved for access to the portfolio, you will need to cut and paste your written response in to the text box provided for each competency. You will also upload your sources of evidence from your flash drive.

NOTE: The selected source(s) of evidence must be directly related to the competency and topic.

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-500: FOUNDATIONAL CONCEPTS & APPLICATIONS

COURSE OUTCOME 1

Examine roles and competencies of master's-prepared nurses essential to performing as leaders and advocates of holistic, safe and quality care.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Master's-Prepared Nurse**	Describe the roles of the Master's-prepared nurse in varied healthcare contexts.	☐ Continuing education or conferences ☐ Journal articles published ☐ Advisory board participation ☐ Professional groups or organization participation
Competency 2: **AACN Master's Essentials**	Relate the AACN Master's Essentials to the promotion of knowledge, skills and attitudes necessary for advanced practice nursing.	☐ Conference that addresses/acknowledges AACN Master's Essentials ☐ Development of self-study, site visit or accreditation/reaccreditation process ☐ Continued education credits, including journal articles ☐ Publication or presentation of Master's Essentials, advanced practice, etc.
Competency 3: **Essential Leadership Skills**	Demonstrate essential leadership skills that support relationships in healthcare settings.	☐ Engagement with mentoring programs ☐ Letters of endorsement from colleagues or leaders ☐ Development of a lecture, staff development program, policies, codes of conduct or journal article regarding leadership skills and/or healthful relationships in the work environment

COURSE OUTCOME 2

Apply concepts of person-centered care to nursing practice situations.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Integrated Holistic Care**	Integrate holistic care to assure person-centered healthcare delivery.	☐ Letter of employment and mission of the institution that includes a person-centered nursing framework ☐ Letter of employment and mission of the institution that includes a caring science perspective with a narrative that integrates the person-centered nursing framework ☐ Development of case study, care plan, lecture, policies/procedures or journal article that addresses the delivery of holistic person-centered healthcare
Competency 2: **Value of a Caring Science**	Discuss the value of a caring science to guide organizational culture and practices.	☐ Letter of employment and mission of the institution that includes a caring science framework ☐ Letter of employment and mission of the institution that includes a caring science perspective ☐ Development of case study, plan of care, lecture, policies/procedures or journal article that addresses the practice of caring science
Competency 3: **Caring as a Foundational Concept**	Reflect upon the value of caring as a foundational concept and its impact on the professional nursing practice.	☐ Philosophy of caring as a foundation for professional nursing practice ☐ Caring awards ☐ Letters or endorsement of practice

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-500: FOUNDATIONAL CONCEPTS & APPLICATIONS

COURSE OUTCOME 3

Analyze essential skills needed to lead within the context of complex systems.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Competencies for Advanced Nursing Practice	Explain the competencies required for advanced nursing practice (knowledge, skills and attitudes).	☐ Supervision or leadership of Master's-prepared nurses ☐ Letters from supervisors ☐ Certification in the area of nursing leadership or executive practice ☐ Job description of current position ☐ Performance evaluation
Competency 2: Interpersonal Skills to Lead Change	Summarize interpersonal skills needed to lead change and promote safe, quality healthcare delivery.	☐ Documentation of leadership provided to specific change initiatives within the organization ☐ Development of a lecture, staff development program, policies, codes of conduct or journal article regarding the leadership of change ☐ Letters of endorsement from colleagues or leaders
Competency 3: Knowledge, Skills and Attitudes of the Master's Prepared Nurses	Identify knowledge, skills and attitudes of master's-prepared nurses necessary to flourish within complex adaptive healthcare systems.	☐ Continuing education credit/module or conferences ☐ Published journal articles ☐ Advisory board participation ☐ Professional group or organization participation

COURSE OUTCOME 4

Explore the process of scholarship engagement to improve health and healthcare outcomes in various settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Model for Evidence-Based Practice	Explain one model for evidence-based practice (EBP) and its use for applying scholarship to practice.	☐ Documentation of leadership provided to specific change initiatives within the organization ☐ Development of a lecture, staff development program, policies, codes of conduct or journal article regarding the leadership of change ☐ Letters of endorsement from colleagues or leaders
Competency 2: Professional Growth, Scholarship and Collaborative Practice	Explain how your inquiry into the selected area of interest has augmented professional growth, scholarship and collaborative practice in diverse healthcare settings.	☐ Engagement with EBP practice initiatives through professional group/organization or community agencies ☐ Implementation of EBP project in the workplace ☐ Dissemination of EBP findings to colleagues through presentation or publication

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-501: THEORETICAL BASIS FOR ADVANCED NURSING PRACTICE

To earn a course waiver in this DNP prep portfolio, you will be responsible for providing a general narrative that addresses selected questions/topics. You will also provide sources of evidence to support proficiency in each identified competency with a brief statement on how the source of evidence meets each required competency.

STEP 1: REVIEW COURSE DESCRIPTION & OUTCOMES

NR-501: Theoretical Basis for Advanced Nursing Practice

In this course, the student examines multiple theories from nursing and relevant fields. The student critiques the components of the theories and explores the value and contributions of the theories to nursing, advanced nursing and evidence-based practice (EBP).

Course Outcomes

1. Demonstrate logical and creative thinking in the analysis and application of a theory to nursing practice.
   (PO 2, 5) (AACN I, II)

2. Apply nursing theory as a framework to guide the development of new knowledge and implementation of EBP in future professional settings.
   (PO 1, 4) (AACN IV, IX)

3. Examine broad theoretical concepts as foundational to advanced nursing practice roles.
   (PO 1, 2) (AACN I, VIII, IX)

4. Analyze theories from nursing and relevant fields with respect to the components, relationship among the components, and application to advanced nursing practice.
   (PO 1) (AACN VII, VIII)

STEP 2: COMPLETE THE GENERAL NARRATIVE

Review the general narrative section of these instructions. In a written format, address each element presented. Include professional examples that support your discussion and description of the elements presented. To successfully meet this requirement, your written work should be 400-500 words in length. You will also need to use scholarly sources* to support information that you present.

General Narrative

Discuss the different patterns of knowing and provide examples on how these are applied in your professional practice. Identify one nursing theory that guides your professional practice. Be sure to include key concepts of the theory and how it addresses the metaparadigm of nursing.
(CO 1, 2, 3)

Develop your written response in a WORD document and save to a flash drive. When you have approved access to the portfolio, upload your written response to the submission area. Instructions will be provided on how to upload your document.

*Scholarly sources come from a professional, peer-reviewed publication (e.g., a journal or a government report such as from the FDA or CDC); contain references for sources cited so you can find the original source of information; are written by a professional or scholar in the field and indicates credentials of the author(s); and are no more than five years old, unless a seminal work. Most nursing, medical, science and social science journals meet these criteria. If an article seems too simplistic or is a brief summary, look for other references. Newspaper articles and layperson literature (e.g., *Reader's Digest, Healthy Life Magazine, Food and Fitness*) and information from Wikipedia and most .com and .net sites are not considered scholarly.

STEP 3: DEMONSTRATE COMPETENCY

Each course outcome will have one to three different competencies for which you will need to demonstrate proficiency. You will provide sources of evidence to support proficiency in each identified competency with a brief statement on **how the source of evidence meets each required competency. You will need to provide, at minimum, one source of evidence per each required competency**. You might find that one source of evidence may not fully support competency proficiency. You are encouraged to use multiple sources of evidence if necessary.

To prepare for the completion of the portfolio, carefully read each course outcome and required competency. Identify which sources of evidence you will use to support proficiency. Gather your sources of evidence and save to a flash drive (sources can be saved as a PDF or WORD document). Write a brief narrative (150-200 words) on **how each selected source of evidence meets the required competency**. When you have been approved for access to the portfolio, you will cut and paste your written response in to a text box provided for each competency. You will also upload your sources of evidence from the flash drive.

NOTE: The selected source(s) of evidence must be directly related to the competency and topic.

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-501: THEORETICAL BASIS FOR ADVANCED NURSING PRACTICE

COURSE OUTCOME 1

Demonstrate logical and creative thinking in the analysis and application of a theory to nursing practice.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Application of Nursing Theory to Practice Setting**	Provide evidence of the application of nursing theory to your practice setting.	☐ Continuing education credit/conference ☐ Certification in an area of nursing specialty practice ☐ Development of a lecture, staff development program, policy or journal article related to a nursing theory. ☐ Teaching nursing theory courses or workshops ☐ Letters of endorsement from colleagues or leaders
Competency 2: **Metaparadigm of Nursing**	Describe your interpretation of the metaparadigm of nursing and how it is reflected in your nursing practice.	☐ Development of a lecture, staff development program, policy or journal article related to the nursing metaparadigm ☐ Teaching nursing theory courses or workshops ☐ Graduate-level nursing theory coursework ☐ Continuing education offerings specific to the nursing metaparadigm and its application to practice

COURSE OUTCOME 2

Apply nursing theory as a framework to guide the development of new knowledge and implementation of EBP in future professional settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Applied Knowledge of Theory, Research and EBP**	Apply knowledge of theory, research and EBP to personal professional practice.	☐ Evidence-based project or research study development, implementation and/or evaluation ☐ Practice change projects using evidence to support an intervention) ☐ Practice change or process guided by a nursing theory
Competency 2: **Experienced Driven Theory Development or Revision**	Recommend areas for theory development or revision based upon experience with healthcare delivery and nursing practice.	☐ Continuing education credit/conference ☐ Development of a lecture, staff development program or journal article regarding theory development or revision ☐ Engagement with Magnet journey which reflects theory integration ☐ Letters of endorsement from colleagues or leaders

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COURSE WAIVER PORTFOLIO INSTRUCTIONS –
NR-501: THEORETICAL BASIS FOR ADVANCED NURSING PRACTICE

COURSE OUTCOME 3

Examine broad theoretical concepts as foundational to advanced nursing practice roles.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Applied Theoretical Assumptions in Practice**	Apply theoretical assumptions regarding a selected nursing model or theory in your nursing practice.	☐ Awards (Ex. Daisy, etc.) that exemplify use of theory or practice model ☐ Certifications (holistic nursing, advanced acute care practices etc.) ☐ Development of a lecture, staff development program or journal article regarding application of theoretical assumptions to practice ☐ Teaching nursing theory courses or workshops
Competency 2: Benefits and Value of Self-Reflection	Describe the benefits and value of self-reflection in shaping the theoretical basis for personal nursing practice.	☐ Continuing education credit/conference ☐ Development of a lecture, staff development program or journal article regarding self-reflection to understand theory ☐ Engagement with Magnet journey with respect to theory integration ☐ Letters of endorsement from colleagues or leaders ☐ Graduate-level coursework in theory

COURSE OUTCOME 4

Analyze theories from nursing and relevant fields with respect to the components, relationship among the components and application to advanced nursing practice.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Applied Non-Nursing Theory**	Demonstrate how a specific non-nursing theory is reflected in your practice.	☐ Awards (Ex. Daisy, leadership etc.) that exemplify use of theory or practice model ☐ Certifications (Holistic nursing, advanced acute care practice, non-nursing etc.) ☐ Job description ☐ Mentoring or precepting ☐ Teaching non-nursing theory courses or workshop ☐ Development of a lecture, staff development program or journal article publication involving non-nursing theory application to practice
Competency 2: Relationship Between Non-Nursing and Nursing Theories	Relate the congruence between non-nursing and nursing theories as a framework for advanced nursing practice.	☐ Committee minutes showing your role in development of interprofessional practice ☐ EBP project or research study involving interprofessional practice ☐ Graduate-level coursework in theory ☐ Letters of endorsement from colleagues or leaders ☐ Interdisciplinary certifications ☐ Interprofessional mentoring ☐ Development of a lecture, staff development program or journal article publication involving non-nursing and nursing theory application to practice

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-505: ADVANCED RESEARCH METHODS: EVIDENCED-BASED PRACTICE (EBP)

To earn a course waiver in this DNP prep portfolio, you will be responsible for providing a general narrative that addresses selected questions/topics. You will also provide sources of evidence to support proficiency in each identified competency and a brief statement on how the source of evidence meets each required competency.

STEP 1: REVIEW COURSE DESCRIPTION & OUTCOMES

NR-505: Advanced Research Methods – Evidence-Based Practice

This course provides an integration of EBP with research in order to foster holistic, person-centered care in diverse healthcare settings. Content related to research methodologies, problem identification, critique of findings and literature, and application to evidence-based practice is presented. Students will be provided an opportunity to practice learned principles through the development of an evidence-based project that focuses on quality improvement or safety.

Course Outcomes

1. Integrate EBP and research to support advancement of holistic nursing care in diverse healthcare settings.
   (PO 1) (AACN I, III, IV, IX)

2. Integrate knowledge related to EBP and person-centered care to improve healthcare outcomes.
   (PO 2, 5) (AACN II, III, IV, VIII)

3. Demonstrate professional and personal growth through a spirit of inquiry, scholarship and service in diverse healthcare settings.
   (PO 3, 4) (AACN IX)

4. Develop knowledge related to research and EBP as a basis for designing and critiquing research studies.
   (PO 1, 2, 3, 5) (AACN IV)

5. Analyze research findings and EBP to advance holistic nursing care initiatives that promote positive healthcare outcomes.
   (PO 1, 2, 5) (AACN I, II, IV)

STEP 2: COMPLETE THE GENERAL NARRATIVE

Review the general narrative section in these instructions. In a written format, address each element presented. Include professional examples that support your discussion and description of the elements presented. To successfully meet this requirement, your written work should be 400-500 words in length. You will also need to use scholarly sources* to support information that you present.

General Narrative

Discuss the differences and relationships between research and EBP. Summarize the role of a master's-prepared nurse related to EBP. Provide an example on how you used EBP to promote positive outcomes in a professional practice setting. (CO 1, 2)

Develop your written response in a WORD document and save to a flash drive. When approved access to the portfolio, upload your written responses to the submission area. Instructions will be provided on how to upload your document.

*Scholarly sources come from a professional, peer-reviewed publication (e.g., a journal or a government report such as from the FDA or CDC); contain references for sources cited, so you can find the original source of information; are written by a professional or scholar in the field and indicates credentials of the author(s); and are no more than five years old, unless a seminal work. Most nursing, medical, science and social science journals meet these criteria. If an article is too simplistic or is a brief summary, look for other references. Newspaper articles and layperson literature (e.g., *Reader's Digest, Healthy Life Magazine, Food and Fitness*) and information from Wikipedia and most .com and .net sites are not considered scholarly.

STEP 3: DEMONSTRATE COMPETENCY

Each course outcome will have one to three different competencies for which you will need to demonstrate your proficiency. You will provide sources of evidence to support proficiency in each identified competency with a brief statement on **how the source of evidence meets each required competency. You will need to provide, at minimum, one source of evidence per each required competency.** You might find that one source of evidence may not fully support competency proficiency. You are encouraged to use multiple sources of evidence when necessary.

To prepare for the completion of the portfolio, carefully read each course outcome and required competency. Identify which sources of evidence you will use to support proficiency. Gather your sources of evidence and save on a flash drive (sources can be saved as a PDF or WORD document). Write a brief narrative (150-200 words) on how each selected source of evidence meets the required competency. When you have been approved for access to the portfolio, you will cut and paste your written response in to a text box provided for each competency. You will also upload your sources of evidence from the flash drive.

NOTE: The selected source(s) of evidence must be directly related to the competency and topic.

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-505: ADVANCED RESEARCH METHODS: EVIDENCED-BASED PRACTICE (EBP)

COURSE OUTCOME 1

Integrate EBP and research to support advancement of holistic nursing care in diverse healthcare settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Use of Research and EBP	Demonstrate the use of research and EBP in development of practice expertise.	☐ Participation in an EBP or research committee ☐ Participation in a process/quality improvement or research proposal/project ☐ Executive summary ☐ Plan, do, study, act cycle to implement quality improvement ☐ Letter of validation from supervisor, peer or expert in the field
Competency 2: Qualitative and Quantitative Research	Appreciate quantitative and qualitative research as sources of evidence to support professional practice.	☐ A process/quality improvement, EBP project or research proposal/project based on quantitative and qualitative research ☐ Continuing education credits/certificates ☐ Completion of graduate-level research course

COURSE OUTCOME 2

Integrate knowledge related to EBP and person-centered care to improve healthcare outcomes.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Evidence-Based Quality Improvement Initiative	Implement an evidence-based quality improvement initiative to improve person-centered nursing care.	☐ A process/quality improvement proposal that demonstrates holistic nursing care ☐ Participate in a quality improvement project that impacts elements of person-centered nursing care

COURSE OUTCOME 3

Demonstrate professional and personal growth through a spirit of inquiry, scholarship and service in diverse healthcare settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Scholarship to Promote Professional and Personal Growth	Participate in ongoing scholarship to promote professional and personal growth.	☐ Engagement in a process improvement, quality improvement, EBP project or research study ☐ Poster or podium presentation ☐ Continuing education credits/certificates ☐ Active participation in a nursing or healthcare related professional organization

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-505: ADVANCED RESEARCH METHODS: EVIDENCED-BASED PRACTICE (EBP)

COURSE OUTCOME 4

Analyze theories from nursing and relevant fields with respect to the components, relationship among the components and application to advanced nursing practice.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Knowledge in Research Design and Critique	Develop knowledge related to research and EBP as a basis for designing and critiquing research studies.	☐ Provide a critique of evidence on a healthcare concern ☐ Graduate-level research and/or EBP course credits ☐ Development of a research study ☐ Continuing education credits/certifications
Competency 2: Human Participant Rights	Demonstrate knowledge in the protection of human participant rights in research within the past five years.	☐ Provide NIH, CITI or similar certificate dated within the most recent five years ☐ Sit on an institutional review board (IRB) committee ☐ Proof of completion – IRB process ☐ Participation in design and/or implementation of a research study ☐ Dissertation

COURSE OUTCOME 5

Analyze research findings and EBP to advance holistic nursing care initiatives that promote positive healthcare outcomes.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Sources of Evidence to Promote Holistic Nursing Care	Use sources of evidence to promote holistic nursing care.	☐ Design a nursing practice evidence-based project ☐ Lead an initiative to implement holistic nursing care ☐ Poster or podium presentation ☐ Author or co-author article related to holistic nursing care
Competency 2: EBP Nursing to Promote Positive Outcomes	Implement EBP nursing-focused strategies to promote positive outcomes.	☐ Implement a nursing practice EBP ☐ Lead nursing-focused quality improvement project

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COURSE WAIVER PORTFOLIO INSTRUCTIONS –
NR-506: HEALTHCARE POLICY

To earn a course waiver in this DNP prep portfolio, you will be responsible for providing a general narrative that addresses selected questions/topics. You will also provide sources of evidence to support proficiency in each identified competency with a brief statement on how the source of evidence meets each required competency.

STEP 1: REVIEW COURSE DESCRIPTION & OUTCOMES

NR-506: Healthcare Policy

Students explore healthcare policy as it impacts nursing, consumers and systems from institutional to global spheres. Students, as advocates, propose healthcare policies that reflect person-centered care and population health needs. The development, analysis and consequence of healthcare policies are examined within the context of social, ethical and regulatory issues.

Course Outcomes

1. Employ strategies to impact the development, implementation and consequences of holistic focused healthcare policies using EBP principles. (PO 1) (AACN II, IV, VI)

2. Communicate with decision-makers to advocate for effective policies that impact nurses and nursing, consumers or the healthcare system to foster population health including quality and safety. (PO 2) (AACN III, IV, VI, VII)

3. Demonstrate professional and personal growth concerning the advocacy role of the advance practice nurse in fostering policy within diverse healthcare settings. (PO 3) (AACN IV, VI, VII, IX)

4. Analyze social, historical, ethical and political contexts of healthcare policies while integrating professional values to impact population health. (P0 4) (AACN I, V, VI, VIII, IX)

5. Advocate for institutional, local, national and international policies that fosters person-centered healthcare and nursing practice. (PO 5) (AACN IV, VI, VII, VIII)

STEP 2: COMPLETE THE GENERAL NARRATIVE

Review the general narrative section of these instructions. In a written format, address each element presented. Include professional examples that support your discussion and description of the elements presented. To successfully meet this requirement, your written work should be 400-500 words in length. You will also need to use scholarly sources* to support information that you present.

General Narrative

Explain how evidence-based healthcare policy is used to generate, support and sustain policies in your current practice setting. Describe advantages and disadvantages of social media used to communicate healthcare policies and political considerations. (CO 1, 2)

Develop your written response in a WORD document and save to a flash drive. When you have approved access to the portfolio, upload your written responses to the submission area. Instructions will be provided on how to upload your document.

*Scholarly sources come from a professional, peer-reviewed publication (e.g., a journal or a government report such as from the FDA or CDC); contain references for sources cited, so you can find the original source of information; are written by a professional or scholar in the field and indicates credentials of the author(s); and are no more than five years old, unless a seminal work. Most nursing, medical, science and social science journals meet these criteria. If an article is too simplistic or is a brief summary, look for other references. Newspaper articles and layperson literature (e.g., *Reader's Digest, Healthy Life Magazine, Food and Fitness*) and information from Wikipedia and most .com and .net sites are not considered scholarly.

STEP 3: DEMONSTRATE COMPETENCY

Each course outcome will have one-to-three different competencies for which you will need to demonstrate proficiency. You will provide sources of evidence to support proficiency in each identified competency and a brief statement on **how the source of evidence meets each required competency. You will need to provide, at minimum, one source of evidence per each required competency.** You might find that one source of evidence may not fully support competency of the proficiency. You are encouraged to use multiple sources of evidence if necessary.

To prepare for the completion of the portfolio, carefully read each course outcome and required competency. Identify which sources of evidence you will use to support the proficiency. Gather your sources of evidence and save to a flash drive (sources can be saved as a PDF or WORD document). Write a brief narrative (150-200 words) on **how each selected source of evidence meets the required competency.** When you have been approved for access to the portfolio, you will need to cut and paste your written response in a text box provided for each competency. You will also upload your sources of evidence from the flash drive.

NOTE: The selected source(s) of evidence must be directly related to the competency and topic

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COURSE WAIVER PORTFOLIO INSTRUCTIONS –
NR-506: HEALTHCARE POLICY

COURSE OUTCOME 1

Employ strategies to impact the development, implementation and consequences of holistic focused healthcare policies using EBP principles.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Lobbying for Change** **in the Practice Setting**	Examine how a nurse lobbies for change in the practice setting using face-to-face and written techniques.	☐ Letters of attestation from supervisors, peers or colleague ☐ Nursing committee participation ☐ Participation in a healthcare related political action committee
Competency 2: **Active Involvement** **in Healthcare Policymaking**	Demonstrate active involvement in healthcare policymaking.	☐ Nursing or healthcare related committee participation ☐ Nursing advisory board member ☐ Job description ☐ Certifications

COURSE OUTCOME 2

Communicate with decision-makers to advocate for effective policies that impact nurses and nursing, consumers or the healthcare system to foster population health including quality and safety.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Participation in Healthcare** **Policy Initiatives**	Participate in holistic healthcare policy development, implementation and/or evaluation.	☐ Pertinent committee work ☐ Letters of attestation from supervisors, peers or colleague ☐ Performance evaluations

COURSE OUTCOME 3

Demonstrate professional and personal growth concerning the advocacy role of the advance practice nurse in fostering policy within diverse healthcare settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Advocacy Role	Demonstrate an advocacy role as a nurse citizen, nurse activist and nurse politician.	☐ Letters of attestation from supervisors, peers or colleague ☐ Performance evaluations ☐ Participation in a coalition ☐ Participation in a specialty nursing organization ☐ Project based initiative ☐ Presentation to a policymaker ☐ Certification

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COURSE WAIVER PORTFOLIO INSTRUCTIONS –
NR-506: HEALTHCARE POLICY

COURSE OUTCOME 4

Analyze social, historical, ethical and political contexts of healthcare policies while integrating professional values to impact population health.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Anticipation of Future Trends**	Anticipate future trends of population health service delivery.	☐ Letters of attestation from supervisors, peers or colleague ☐ Participate in a community needs assessment ☐ Participation in a coalition ☐ Participation in a specialty nursing organization ☐ Project based initiative ☐ Continuing education credits ☐ Graduate-level coursework ☐ Publication and/or presentation
Competency 2: **Promotion of Policies that Positively Impact Healthcare**	Promote policies that positively impact healthcare in communities.	☐ Community service involvement ☐ Volunteer experience ☐ Project based initiative ☐ Participation in a coalition ☐ Participation in a specialty nursing organization ☐ Publications and/or presentations

COURSE OUTCOME 5

Advocate for institutional, local, national and international policies that fosters person-centered healthcare and nursing practice.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Strategies to Enhance Partnerships	Implement strategies to enhance participation and partnerships to improve community health.	☐ Participation in a community needs assessment ☐ Participation in a coalition ☐ Participation in a specialty nursing organization ☐ Job description ☐ Project-based initiative ☐ Publications and/or presentations ☐ Board membership
Competency 2: Global Healthcare and Nursing	Describe the relationship of global healthcare issues to nursing in the international community.	☐ Graduate-level coursework ☐ Participation in an international coalition ☐ Participation in an international nursing organization ☐ Continuing education credits

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-512: FUNDAMENTALS OF NURSING INFORMATICS (NI)

To a course waiver credit in this DNP prep portfolio, you will be responsible for providing a general narrative that addresses selected questions/topics. You will also provide sources of evidence to support proficiency in each identified competency and a brief statement on how the source of evidence meets each the required competency.

STEP 1: REVIEW COURSE DESCRIPTION & OUTCOMES

NR-512: Fundamentals of Nursing Informatics (NI)

This course provides foundational and introductory knowledge regarding informatics with an emphasis on developing an understanding of concepts of NI and becoming knowledgeable and competent with basic skills needed in person-centered care and educational settings. Basic NI skills support the application and distribution of data/information to generate knowledge used in decision-making to plan, design, analyze and facilitate the nursing process to enhance safe, quality holistic healthcare. The NI synthesizes and integrates nursing science with computer, information, and cognitive sciences. Students will explore informatics-based health applications in a virtual learning environment (VLE) developed to improve informatics skills and knowledge in order to better support decision making in the areas of nursing such as: clinical, administrative, research, quality and safety, health policy and education.

Course Outcomes

1. Define key terms in informatics, healthcare informatics and nursing informatics to achieve quality health outcomes.
   (PO 1) (AACN I, V)

2. Demonstrate synthesis of nursing and non-nursing science with information and computer technologies through collaborative advanced nursing practice.
   (PO 3, 5) (AACN I, IV, V)

3. Examine the ethical/legal issues arising in NI practice while using, designing, managing, upgrading and building information systems to promote quality health outcomes.
   (PO 4) (AACN V, IX)

4. Exemplify professional values and scholarship to support professional and personal development.
   (PO 3, 4) (AACN III, V, IX)

5. Explore the roles, competencies and skills, including cultural humility, associated with NI while collaborating as part of the healthcare team.
   (PO 3, 5) (AACN I, III)

6. Explore trends and issues in NI and their impact on nursing practice in all domains, including cultural humility and person-centered care.
   (PO 1, 3) (AACN I, III, V)

7. Discuss the value of using standardized terminology while supporting the nursing profession in all of its practice settings.
   (PO 2, 5) (AACN V)

STEP 2: COMPLETE THE GENERAL NARRATIVE

Review the general narrative section of these instructions. In a written format, address each element presented. Include professional examples that support your discussion and description of the elements presented. To successfully meet this requirement, your written work should be 400-500 words in length. You will also need to use scholarly sources* to support information that you present.

General Narrative

Discuss the use of NI and project management techniques to promote quality outcomes in your practice setting. Include how you utilized electronic decision support tools and computer technology. Provide support for cultural considerations related to use of NI and project management techniques. (CO 2, 3, 5, 6, 7)

Develop your written response in a WORD document and save to a flash drive. When you have approved access to the portfolio, upload your written response to the submission area. Instructions will be provided on how to upload your document.

*Scholarly sources come from a professional, peer-reviewed publication (e.g., a journal or a government report such as from the FDA or CDC); contain references for sources cited, so you can find the original source of information; are written by a professional or scholar in the field and indicates credentials of the author(s); and are no more than five years old, unless a seminal work. Most nursing, medical, science and social science journals meet these criteria. If an article is too simplistic or is a brief summary, look for other references. Newspaper articles and layperson literature (e.g., *Reader's Digest, Healthy Life Magazine, Food and Fitness*) and information from Wikipedia and most .com and .net sites are not considered scholarly.

STEP 3: DEMONSTRATE COMPETENCY

Each course outcome will have one-to-three different competencies for which you will need to demonstrate proficiency. You will provide sources of evidence to support proficiency in each identified competency and a brief statement on **how the source of evidence meets each required competency. You will need to provide, at minimum, one source of evidence per each required competency.** You might find that one source of evidence may not fully support competency proficiency. You are encouraged to use multiple sources of evidence if necessary.

To prepare for the completion of the portfolio, carefully read each course outcome and each required competency. Identify which sources of evidence you will use to support proficiency. Gather your sources of evidence and save to a flash drive (sources can be saved as a PDF or WORD document). Write a brief narrative (150-200 words) on **how each selected source of evidence meets the required competency**. When you have approved access to the portfolio you will cut and paste your written response in a text box provided for each competency. You will also upload your sources of evidence from the flash drive.

NOTE: The selected source(s) of evidence must be directly related to the competency and topic.

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-512: FUNDAMENTALS OF NURSING INFORMATICS (NI)

COURSE OUTCOME 1

Define key terms in informatics, healthcare informatics and NI to achieve quality health outcomes.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Knowledge and Skills of Key Informatics Concepts**	Demonstrate knowledge and skills related to key concepts in informatics and NI – include competencies from Quality & Safety Education for Nurses (QSEN)	☐ Continuing education certificates ☐ Graduate-level nursing courses ☐ Letters of validation from supervisors, peers and colleagues ☐ Job description that requires informatics knowledge ☐ Annual performance evaluations
Competency 2: **Application of Nursing Informatics Concepts and Principles**	Demonstrate application of nursing informatics concepts and principles to achieve quality health outcomes in your practice.	☐ Journal articles published ☐ Conduct workshops or training ☐ Quality improvement, EBP or research project outcomes

COURSE OUTCOME 2

Demonstrate synthesis of nursing and non-nursing science with information and computer technologies through collaborative advanced nursing practice.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Data to Wisdom Transformation**	Provide an example of how data to wisdom transformation has impacted your nursing practice.	☐ Continuing education credits/certificates ☐ Letters of attestation from supervisors, peers or colleagues ☐ Performance evaluations
Competency 2: Use of NI Skills and Competencies in Health Information Technology	Demonstrate your use of NI skills and competencies in regards to health information technology (HIT)	☐ NI certification ☐ Proof of actively using electronic health records, electronic medication administration record system and other patient-care technology ☐ Performance evaluations ☐ Project outcomes

COURSE OUTCOME 3

Examine the ethical/legal issues arising in NI practice while using, designing, managing, upgrading, and building information systems to promote quality health outcomes.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Use and Implications of Key Health Information and Technology Legislation**	Demonstrate understanding of use and implications of key HIT legislation for nurses and healthcare professionals, consumers and healthcare delivery systems.	☐ Continued education credits/certificates ☐ Letters of attestation from supervisors, peers or colleagues ☐ Graduate-level coursework ☐ Job description ☐ NI certification

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COURSE WAIVER PORTFOLIO INSTRUCTIONS –
NR-512: FUNDAMENTALS OF NURSING INFORMATICS (NI)

COURSE OUTCOME 4

Exemplify professional values and scholarship to support professional and personal development.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Evidence of Continuing Education Related to NI	Demonstrate evidence of continuing education related to NI in the advanced nursing practice role.	☐ Continued education credits/certificates ☐ Graduate-level course completion ☐ Teaching workshops or courses to other nurses ☐ Publication of pertinent information
Competency 2: Strategies and Techniques to Improve Use of NI	Demonstrate evidence of developing and using various strategies and techniques to help nurses and other healthcare professionals improve their use of NI and NI competencies.	☐ Continued education credits/certificates ☐ Evidence of teaching NI in the practice setting ☐ Certification of NI skills ☐ Project outcomes

COURSE OUTCOME 5

Explore the roles, competencies and skills, including cultural humility, associated with nursing informatics while collaborating as part of the healthcare team.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: Use of Project Management Skills	Demonstrate use of project management skills as part of the healthcare team to manage issues.	☐ Meeting minutes from team meetings ☐ Letters of attestation from supervisors, peers or colleagues ☐ Job description ☐ Performance evaluations
Competency 2: TANIC Assessment Competencies	Present evidence of the use of the NI competencies as outlined in the TANIC assessment which is part of the TIGER initiative.	☐ Letters of attestation from supervisors, peers or colleagues ☐ NI certification ☐ Job description ☐ Performance evaluation ☐ Project management
Competency 3: Patient Care Technologies	Provide evidence of your role in the use of NI, EHR and patient care IT to provide and promote patient care and safety.	☐ Performance evaluation ☐ Letters of attestation from supervisors, peers or colleagues ☐ Job description ☐ Meeting minutes

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COURSE WAIVER PORTFOLIO INSTRUCTIONS – NR-512: FUNDAMENTALS OF NURSING INFORMATICS (NI)

COURSE OUTCOME 6

Explore trends and issues in NI and their impact on nursing practice in all domains, including cultural humility and person-centered care.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Application of NI Skills to Address Cultural Concerns**	Discuss application of NI skills to address cultural issues/concerns in your practice setting	☐ Performance evaluation ☐ Letters of attestation from supervisors, peers or colleagues
Competency 2: **Evidence of Person-Centered Care in NI**	Demonstrate evidence of person-centered care in regards to NI in your practice setting.	☐ Performance evaluation ☐ Letters of attestation from supervisors, peers or colleagues

COURSE OUTCOME 7

Discuss the value of using standardized terminology while supporting the nursing profession in all of its practice settings.

Competency	Topic	Potential Evidence Sources Select source(s) – minimum of one per competency
Competency 1: **Knowledge and Application of Standardized Terminology**	Demonstrate the knowledge and application of standardized terminology in your practice setting.	☐ Continuing education credits/certificates ☐ Certificate of computer healthcare documentation education and/or use ☐ NI certification ☐ Graduate-level course